

LAKES WEST WOMEN'S GOLF ASSOCIATION

Policies and Procedures

8) TEE TIMES CHAIR

Starting tee times for Lakes West vary according to the time of the year. During the winter months, the league may start as late as 8:30 a.m., while in the summer the earliest starting time may be 6:30 a.m. Ample notice is provided to the members prior to a change in start time. The pro shop and the 9-hole Tee Times Chair should be notified when starting times change.

With a few exceptions, members are responsible for setting up their own games each week. Each week players indicate their preferred tee time for the following Tuesday by signing in, either individually or as a group, on a sheet located on the table by the computer in the pro shop. The sheet should show the names and the RCSC member card numbers of each player and the preferred tee time. The form should be completed before play is begun that day. At the end of the day, the Tee Times Chair will collect the form, using it to prepare next week's tee times. Players must indicate which tee they will play from when they sign up.

In addition, the Tee Times Chair will prepare flight sheets for each week using current handicaps and the number of players signed up, keeping flights as even as possible. Update handicaps on the cards to accurately represent each flight and place in baskets.

Tee times for the following Tuesday should be provided to the head starter by noon Wednesday to assure that ladies' day tee times will be honored since open tee times for Tuesdays may be reserved on Thursdays. A copy of the tee times will be retained by the Tee Times Chair, and they will be posted on our website and the RCSC portal.

Any member of the league who does not sign up on Tuesday can sign up at the pro shop during the week for any vacant spot. If a player's name is not on the current membership list, the Membership Chair should be contacted for clarification. Non-members are permitted to play as guests only three times per year.

The 18-hole league will begin play on the first tee, while the 9-hole league will follow behind the 18-hole league. We will alternate every other week starting on hole #10 This will continue throughout the year. Also, during shotguns, tournaments, and special events, the 9-holers will start on the holes that the 18 hole league are not using. Care should be taken to assure that the 9-hole Chair is notified of these events. Also, the Pro Shop needs to be advised of these special arrangements with the 9-hole league.

The Tee Times chair will be responsible for entering the pairings (from the sign up sheet) into Golf Genius on the appropriate Date and Play of the Day event

The Tee Times Chair is not responsible for assigning tee times for tournaments or shotguns, including Member/Guest day, Guys and Dolls day or meeting days. These arrangements are made by the Play of the Day Chair.

Tee Time Chair is responsible for creating teams for the Welcome Back, November Scramble – by Luck of the Draw

(Revised 4/26)

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